

F.(1)(6)(74)/2024 /Estt.-NT/ 11277

Dated the 08<sup>th</sup> January, 2026

**CIRCULAR**

**Subject: Group photographs for University Yearbook.**

The University is in the process of preparing its Yearbook of 2025–26. In this connection, a group photograph of all the employees (Teaching and Non-Teaching) of the University has been scheduled as under:-

<b>Group Photograph</b>	<b>Venue:</b> Open Air Theater , Dwarka Campus, Sector-16C Dwarka, New Delhi (Opposite, Atal Incubation Centre)
	<b>Date and Time:</b> 29 <sup>th</sup> January, 2026 (Thursday) at 2.00 P.M.
	<b>Presence :</b> All the Employees of the University [Teaching (Regular/ Contract) and Non-teaching (Regular/ Contract/ Outsourced)]

All the Deans/Directors/HODs are hereby requested to sensitize their staff working under them accordingly and shall also remain present at the venue for group photograph as per above schedule.

There shall be half day working in the East Delhi Campus on the day fixed for group photograph to enable the staff and other faculty members to attend the session of group photograph at Dwarka Campus.

No leave shall be granted to any of the employee, except in emergency or under the circumstances beyond the control of an employee.

**Protocol:-**

- All employee shall assemble at the venue, at least 15 minutes prior to the scheduled time of Group Photograph.
- All have to wear formal and presentable attire for the photograph.
- All have to Cooperate with the organizing team for group photograph and with the photographer for smooth and timely snap of group photograph.

This issues with the approval of the Competent Authority.

08.1.26  
(Dr. Kamal Pathak)  
Registrar

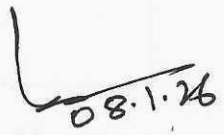
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Copy forwarded to the following for information & necessary action:

1. OSD to the Vice Chancellor, GGS Indraprastha University.
2. All Deans/Directors/HODs/ Branch Heads, GGS Indraprastha University.
3. Controller of Finance, GGS Indraprastha University.
4. Controller of Examinations I & II, GGS Indraprastha University.
5. Dy. Registrar, Establishment (Teaching), GGS Indraprastha University.
6. Project Director, UITs, GGS Indraprastha University with the request to upload this Circular on University website.
7. Assistant Registrar, Vice Chancellor's Secretariat, GGS Indraprastha University.
8. Assistant Registrar, O/o the Registrar, GGS Indraprastha University.
9. Guard file.

  
(Dr. Kamal Pathak)  
Registrar